EXAM SECTION

Ref. no: BMSIT&M/EXAM/2025-26/379   **Date:** 14.11.2025

NOTIFICATION

Subject: Submission of exam application forms for Regular and Arrears courses of B.E 2023 batch-reg

The students of 2023 batch who have backlogs in the 1st ,2nd,3rd and 4th semester courses (B**XX) but eligible (**Attendance: 85%, and CIE Marks: 40% i.e 20 Marks**) in that course(s) are informed to apply for December - 2025 Examination.

INSTRUCTIONS FOR CANDIDATES

❖ The students shall follow the procedure as per enclosed attachment to fill exam application form and fee.

❖ The students shall fill the application form carefully with correct information, such as **Course code, Course name, Credits and Fee details**.

❖ The students shall submit hardcopy of the signed application form to the respective department HoDs along with the fee payment details, on or before **24.11.2025.**

❖ Submit Regular and Arrears exam application forms separately with section list.

❖ A penalty fee of Rs.100/- will be charged for the application submitted beyond the due date till **29.11.2025.**

Year of Admission	Fee details (VTU Norms)
UG: 2023 Batch	• Application Fee **Rs. 20/-** per candidate • Arrear Examination Fee is **Rs. 300/-per course** Maximum of **Rs. 1500/- per semester** • Grade Card fee **Rs. 150/- per Candidate**

Note: HoDs shall bring the content of this circular to the notice of all the concerned students.
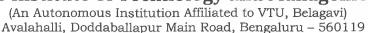
CoE 14.11.2025

Principal

Copy to:
Admin. Office, All HoDs/ Accounts/ UG 2023 batch students (III Year)

EXAM SECTION

Steps to Fill the Exam Form

1. Go to the URL:

https://student.bmsit.ac.in/parents/

2. Login using your credentials: *USN, **Date of Birth, and **ID Card Number*

3. Navigate to the *Exam Form* tab

4. Enter your *ABC ID* if prompted (otherwise, ignore this step)

5. Click on *Acknowledgement* to download the *Regular Exam Form*

Backlog Course (F Grade) Registration

1. Go to the URL:

https://student.bmsit.ac.in/parents/

2. Login using your credentials: *USN, **Date of Birth, and **ID Card Number*

3. Navigate to the *Exam Form* tab

4. Enter your *ABC ID* if prompted (otherwise, ignore this step)

5. Select the *Backlog Courses*

6. Click on *Submit Form, then click **OK*

7. After clicking *OK, you will be redirected to the **Fee Payment* page

8. Enter the *last 4 digits of your registered phone number* and click *Submit* to make the payment